



Contact Information Sheet

Please provide the below information so that we can update our records for future correspondence.

Name: _____

Mailing Address (if different from HOA address):

Primary Phone Number: _____

Secondary Phone Number: _____

Email Address: _____

Email Address: _____

Please mail to our office at the below address:

Associa Tennessee
278 Franklin Road, Suite 140
Brentwood, TN 37027

You can also provide this information to your community manager via email at the below email address:

ATinfo@associa.us

Thank you,

Associa Tennessee



Welcome to Southern Woods West,

Our community is proud to have a reputation of high standards, consistent look, and professional responsibility. As a resident of Southern Woods West, the Board of Directors has implemented a standard of rules, regulations and guidelines that all residents must follow.

The rules and regulations for the amenities are located on the following pages, as well as on the Southern Woods West HOA website at www.swwhoa.com. The CCR's, Architectural Guidelines, and the By Laws are also located on our website. It is the responsibility of every homeowner and/or resident to abide by and adhere to all rules, regulations, CCR's, By Laws, and Architectural Guidelines.

It is important for all homeowners to keep their properties maintained. Many homes are no longer new and require continuous upkeep to keep the lawns and structures looking good. This is instrumental in keeping our neighborhood a desirable place to live and competitive in the home sales market.

The Architectural Review Committee (ARC) and the HOA Board of Directors are neighbors working with you to maintain our subdivision's high standards. We must consider the whole concept of the ARC in assisting homeowners toward fair and reasonable solutions, while ensuring the architectural and aesthetic integrity of our neighborhood is upheld.

These Architectural Guidelines are intended to serve as clarification of the CCR's and guidance as to changes, maintenance, location and size of existing and additional structures on any lot and other ARC issues.

All residents of Southern Woods West agree to abide by all Rules, Regulations, CCR's, Bylaws, and Architectural Guidelines.

SOUTHERN WOODS WEST HOA

Trash Pickup Guidelines

Please be aware that the Southern Woods West HOA Rules and Regulations REQUIRES backdoor pickup service for residents with trash service.

CCR's Article VI 6.2.f

Trash pickup service must be contracted for by each homeowner, to be picked up at the residence door, thereby preventing trash containers from being placed in the front yards or near the street in driveways.

Homeowners who place their trash bin curbside are in violation of the rule and are subject to fines. (Note: On pickup day, trash bins may be placed in front of the garage for pickup.)

As a courtesy, below is a list of area vendors that currently offer backdoor trash pickup service (as of February 2022*):

<u>Company</u>	<u>Phone</u>
Advanced Disposal**	615-483-8747
Clean Earth Collections**	615-714-2177
Elite Sanitation**	615-626-4146
GFL**	615-350-5901
Gray's Disposal**	615-333-9311
U.S. Waste Mgmt.**	615-390-1929

**Vendor also offers recycling service

NOTE: *All vendor information is current as of February 2022 and is presented as a courtesy. The vendor list is not necessarily comprehensive and is subject to change.

SOUTHERN WOODS WEST HOA

[HOA Website \(www.swwhoa.com\)](http://www.swwhoa.com)

Our neighborhood's website is www.swwhoa.com. Below is some of the information located on the website and we encourage you to use it as a resource.

HOA Information

- Management Company (Associa) Contact Information
- Quarterly Dues
 - Payment Schedule
 - Payment Options
- HOA Committee Descriptions and Contact Info

Documents & Forms

- Governing Documents
 - Covenants, Conditions, and Restrictions (CCR's)
 - Articles of Incorporation
 - Bylaws
- Architectural Improvement Application
- Associa Automatic Payment of Assessments Form
- HOA Map
- Pool Rules
- Tennis Court Rules
- Tennis Court Reservation Guidelines
- Trash Pickup Guidelines
- Mailbox Replacement and Repair Information
- Pool Keycard Replacement Form

Area Directory

- Phone numbers and contact info for key Brentwood city departments, utilities, and services